

Jessie Duarte

(Jessica Platt Duarte)

CONTACT

(902) 213-6082
jplattduarte@gmail.com

EDUCATION

BA in Diversity & Social Justice
University of Prince Edward Island

KEY SKILLS

Empathetic and Non-Judgmental
Excellent Communication Skills
Video and Sound Knowledge
Sewing
Rapid and Keen Learning Skills
Strong Ability of Thriving Under Pressure
Organized and Detail Oriented
Strategic Planning
Creative Problem Solving
Multilingual
(Portuguese, French, English)

CERTIFICATIONS

SkillsPEI Backstage Training
Stage Lighting / Stage and Studio Sound Courses
IATSE Set Etiquette Certificate
Emergency First Aid CPR Level C & AED
DGC Training Certificate
5 Certificates in AD Department
Class 5 PE Driver License
Board Member Training

OTHER EXPERIENCE

Restaurant/Service Industry
(2007-2019)

Clothing Retail
(2014-2016)

THEATRE AND LIVE PERFORMANCE EXPERIENCE

Johnny & June, 2023 — The Mack / CCOA

Stage Dresser / Wardrobe

I'M EVERY WOMAN, 2023 — The Mack / CCOA

Stage Dresser / Wardrobe

Munschables, 2023 — Confederation Centre of the Arts

Stage Dresser / Wardrobe Supervisor

Seniors Mental Health Panels (2023) – Young at Heart Theatre

Sound Recordist / Discussion Panel Moderator

Theatre Assistant (2023-Present) – Watermark Theatre

On Call Prop, Costume and Tech Maintenance

Administrative Intern (2023) – Watermark Theatre

Auction Curation and Accommodation Procurement for Summer Artists

Technical Assistant (2022-Present) – King's Playhouse

Lighting and Sound Department (Set up + Tear down crew)

Dr. Zoo: Music Performance (2022-Present) – King's Playhouse

Sound and Video Set Up / Live Video Switching

Theatre Internship (2022) – Creative PEI

Technical Assistant Director / Stage Crew

Beneath Springhill (2022) – Watermark Theatre

Stagehand / Backstage Crew / Costume Maintenance / ASM

Rob Oakie & Friends (2022) – Watermark Theatre

Sound Tech and Video Assistant

A Christmas Carol (2021-2022) – Watermark Theatre

Stagehand / Backstage Crew / Costume Maintenance

Technical Assistant Director (2021) – River Clyde Pageant

TAD / Safety Officer

FILM AND TELEVISION PRODUCTION EXPERIENCE

Board of Directors (2019-Present) – FilmPEI

Member at Large

1st Assistant Camera (2021) – Freelance / Contractor

2 Credits (1 TV Credits, 1 Short Film Credit)

Gaffer / Grip / Swing (2019-2022) – Freelance / Contractor

5 Credits (5 Short Film Credits)

Assistant Director (2018-Present) – Freelance/Contractor

26 Credits (2 Feature Film Credits, 4 TV Credits, 20 Short Film Credits)

Production Coordinator (2021) – Freelance/Contractor

1 Credit (1 TV Credit)

*** I can provide a detailed list of productions upon request, as well as references ***