

Jessie Duarte

(Jessica Platt Duarte)

CONTACT

☎ (902) 213-6082
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EDUCATION

BA in Diversity & Social Justice
University of Prince Edward Island

KEY SKILLS

Empathetic and Non-Judgmental
Excellent Communication Skills
Video and Sound Knowledge
Sewing
Rapid and Keen Learning Skills
Strong Ability of Thriving
Under Pressure
Organized and Detail Oriented
Strategic Planning
Creative Problem Solving
Multilingual
(Portuguese, French, English)

CERTIFICATIONS

SkillsPEI Backstage Training
Stage Lighting / Stage and Studio
Sound Courses
IATSE Set Etiquette Certificate
**Emergency First Aid CPR
Level C & AED**
DGC Training Certificate
5 Certificates in AD
Department
Class 5 PE Driver License
Board Member Training

OTHER EXPERIENCE

Restaurant/Service Industry
(2007-2019)

Clothing Retail
(2014-2016)

THEATRE AND LIVE PERFORMANCE EXPERIENCE

Johnny & June, 2023 — The Mack / CCOA
Stage Dresser / Wardrobe

I'M EVERY WOMAN, 2023 — The Mack / CCOA
Stage Dresser / Wardrobe

Munschables, 2023 — Confederation Centre of the Arts
Stage Dresser / Wardrobe Supervisor

Seniors Mental Health Panels (2023) – Young at Heart Theatre
Sound Recordist / Discussion Panel Moderator

Theatre Assistant (2023-Present) – Watermark Theatre
On Call Prop, Costume and Tech Maintenance

Administrative Intern (2023) – Watermark Theatre
Auction Curation and Accommodation Procurement for Summer Artists

Technical Assistant (2022-Present) – King's Playhouse
Lighting and Sound Department (Set up + Tear down crew)

Dr. Zoo: Music Performance (2022-Present) – King's Playhouse
Sound and Video Set Up / Live Video Switching

Theatre Internship (2022) – Creative PEI
Technical Assistant Director / Stage Crew

Beneath Springhill (2022) – Watermark Theatre
Stagehand / Backstage Crew / Costume Maintenance / ASM

Rob Oakie & Friends (2022) – Watermark Theatre
Sound Tech and Video Assistant

A Christmas Carol (2021-2022) – Watermark Theatre
Stagehand / Backstage Crew / Costume Maintenance

Technical Assistant Director (2021) – River Clyde Pageant
TAD / Safety Officer

FILM AND TELEVISION PRODUCTION EXPERIENCE

Board of Directors (2019-Present) – FilmPEI
Member at Large

1st Assistant Camera (2021) – Freelance / Contractor
2 Credits (1 TV Credits, 1 Short Film Credit)

Gaffer / Grip / Swing (2019-2022) – Freelance / Contractor
5 Credits (5 Short Film Credits)

Assistant Director (2018-Present) – Freelance/Contractor
26 Credits (2 Feature Film Credits, 4 TV Credits, 20 Short Film Credits)

Production Coordinator (2021) – Freelance/Contractor
1 Credit (1 TV Credit)

*** I can provide a detailed list of productions upon request, as well as references ***